



2020-2021 St. Lawrence COVID-19 Re-Entry Plan

We are scheduled to start school on August 5th

St. Lawrence School's Path to Re-Entry for our PK-8 students provides considerations, recommendations, and best practices to ensure a safe and successful 2020-2021 school year. This guidance is not mandated, or state required. Local schools within the Archdiocese of Indianapolis have the authority and flexibility to meet their individual needs and be responsive to their communities in collaboration with the Dearborn County Health Department. The conditions, current medical landscape, and growing body of knowledge surrounding COVID-19 continues to evolve. This reality presents challenges to planning, preparing, and guiding school operations. **Therefore, expect document revisions accordingly.**

This approach is built upon the guidance and recommendations of health officials; it is aligned to the reopening guidelines that have been provided by our state, federal, and Archdiocesan leaders; and it is designed to help prioritize the health and safety of students and staff as we open school buildings and deliver instruction for the 2020-2021 school year.

St. Lawrence School's mission is that the staff of St. Lawrence School, in active cooperation with its parents and the community, pledges to promote positive academic and spiritual growth of each student. We strive to provide a quality education in a nurturing atmosphere. We are committed to teach as Jesus taught, instilling Catholic values and emphasizing respect for the individual in a caring atmosphere, which fosters a love for learning and continuous growth.

The priority for preventing the spread of disease in the school setting is to insist that sick staff and students stay home. Additionally, students and employees should remain home if someone in the household has COVID-19 symptoms or is being tested for COVID-19.

Addressing Community Spread in K-8 Schools
Schools are considered a Low/No Spread Area at this time

Substantial Spread	Minimal/Moderate Spread	Low/No Spread
<ul style="list-style-type: none"> • Coordinate with local and ISDH health officials • Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible) • Schools that are closed, remain closed. Implement distance/remote learning (see <i>Serving School Meals and Supporting Teaching and Learning</i>). • Close off affected areas and if possible, wait 24 hours before cleaning and disinfecting. • Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see <i>Protecting Vulnerable Populations for considerations</i>) <p>For additional guidance on addressing community spread, see the CDC's Considerations for Schools</p>	<ul style="list-style-type: none"> • Establish and maintain communication with local and ISDH health officials • Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible) • Implement enhanced social distancing measures (see <i>Transitioning, Large Group Gatherings, and Teaching and Learning</i>) • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see <i>When a Child, Staff Member, or Visitor Becomes Sick at School</i>) • Isolate and deep clean impacted classrooms and spaces • Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see <i>Protecting Vulnerable Populations for considerations</i>) <p style="color: red;">Districts have the authority and flexibility to close school buildings and utilize distance/remote learning as needed.</p>	<ul style="list-style-type: none"> • Establish and maintain communication with local and ISDH health officials • Participate in contact tracing efforts and specimen collection efforts as directed by local health officials (to the extent feasible) • Post signage in classrooms, hallways, and entrances to communicate how to stop the spread. COVID-19 symptoms, preventative measures (including staying home when sick), good hygiene, and school/district specific protocols • Establish a protocol for students/staff who feel ill/experience symptoms when they come to school (see <i>When a Child, Staff Member, or Visitor Becomes Sick at School</i>) • Consider ways to accommodate needs of children, teachers/staff, and families at higher risk for severe illness (see <i>Protecting Vulnerable Populations for considerations</i>)

Definitions

Face Coverings	Hand Sanitizer	Clean & Disinfect
 <p>Recommendations regarding face coverings differ based on the level of community spread and can be found throughout this document. Information should be provided to staff, students, and families on proper use, removal, and washing of cloth face coverings. Any policy regarding face coverings should be sensitive to the needs of students and staff with medical issues that make the wearing of a face covering inadvisable.</p> <p>CDC Guidance</p>	 <p>Hand sanitizers should contain at least 60% alcohol and only used with staff and older children who can safely use hand sanitizer. Hand soap should be used for younger children.</p> <p>CDC Guidance</p>	 <p>Ensure safe and correct application of disinfectants and keep out of reach of children.</p> <p>CDC Guidance</p>

Personal Protective Equipment (PPE)

- Shields/Masks
 - Staff
 - All staff will be provided a face shield and mask.
 - All staff will have the option to use their own shield or mask.
 - Students
 - All students will be provided a face shield and mask.
 - All students will have the option to use their own shield or mask.
 - Visitors
 - All permitted visitors will be required to wear a face shield or mask.
- Sanitizing Wipes
 - Every classroom and common area in each building will be supplied with sanitizing wipes for use as directed by staff.
 - Students are allowed to bring their own sanitizing wipes if they desire to use more than the required times.
- Hand Sanitizer
 - Every classroom, common area and entry door in each building will be supplied with hand sanitizer.
 - Students are allowed to bring their own hand sanitizer if they desire to use more than the required times.
- CLOROX T-360 Spraying Machine
 - All Lawrenceburg School District busses will be cleaned twice daily.
- COMMON SENSE Microbe Solutions
 - All Lawrenceburg School District busses will utilize this technology to obtain long term sanitization protection.
- St. Lawrence School is now using a hospital grade sanitizer that is being used on a daily basis.

Attendance

- If a student goes on a mandated exclusion because of COVID-19 restrictions, E-Learning will be provided during their absence.
- All COVID-19 related absences will be considered an excused absence (held harmless) for the 2020-21 school year.
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When Student/Family Member or Staff Member Reports Illness

- When a parent calls in for a student, an office administrator will ask clarifying questions.
 - If the report does not provide a specific reason (medical diagnosis), then:
 - Ask if student has a fever and/or are other symptoms being experienced
 - If fever, what is the temperature?
 - Have you given any fever reducing medication? If Yes, is the temperature with or without medication?
 - If symptoms, when did they begin? Please list them.
 - Are there any other members of your household experiencing COVID-19 symptoms?

- If a parent gets the school voicemail or sends an email to report a student absence, they will be asked to list symptoms. If they don't an office administrator will do a follow up call.
- Staff members will answer COVID-19 questions when calling in sick.
- Sick staff members and children may not return until they have met SLS criteria to discontinue home isolation.

When Student, Staff Member or Visitor Becomes Sick at School

Health Monitoring Protocols:

- Staff, parents/guardians, and students are expected to self-screen for any symptoms prior to arriving at school each day.
 - Self Screening with Symptoms:
 - Students and staff should be excluded from activity/school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained.
 - Symptoms Impacting Consideration for Exclusion:
 - Fever (100.4 Degrees Fahrenheit or Greater)
 - Chills
 - Cough
 - Shortness of Breath or Difficulty Breathing
 - Fatigue
 - Muscle or Body Aches
 - Headache
 - New Loss of Taste or Smell
 - Sore Throat
 - Congestion or Runny Nose
 - Nausea or Vomiting
 - Diarrhea
 - Return to School After Exclusion: Once a student or staff is excluded from the school environment, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:
 - **Untested:** Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return if the following three conditions are met:
 - They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); and
 - Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
 - At least 10 calendar days have passed since your symptoms first appeared.
 - The state website has a list of over 200 testing facilities, their location, and hours of operation. This list is updated frequently.
 - **Tested Positive- Symptomatic:** Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:
 - The individual no longer has a fever (without the use medicine that reduce fevers); and

- Other symptoms have improved (for example, when your cough or shortness of breath have improved); and
- At least 10 calendar days have passed since symptoms first appeared; or
- The individual has received a negative test.
- **Tested Positive- Asymptomatic:** Persons who have not had symptoms but test positive for COVID-19 may return when they have gone 10 calendar days without symptoms and have been released by a healthcare provider. Students may also return if they are approved to do so in writing by the student's health care provider.
- Any student noticing a rash on any body surface needs to report it immediately to a staff member and seek medical attention either from the nurse and/or physicians before returning to school.

General Guidelines:

- School administrators, school nurses, and other healthcare providers will identify an isolation/quarantine room or area to separate anyone who exhibits COVID-19 like symptoms.
- School nurses and other healthcare providers will use Standard and Transmission-Based Precautions when caring for sick people.
- Notify local health officials, staff, and families immediately of a confirmed COVID-19 case while maintaining confidentiality consistent with the Americans with Disabilities Act (ADA) and other applicable federal and state privacy laws.
- Close off areas used by a sick person and do not use before cleaning and disinfection. Wait 24 hours before you clean and disinfect. If it is not possible to wait 24 hours, wait as long as possible. Ensure safe and correct application of disinfectants and keep disinfectant products away from children.
- Advise sick staff members and children not to return until they have met LCSC criteria to discontinue home isolation
- Inform those who have had close contact to a person diagnosed with COVID-19 to stay home and follow state guidance if symptoms develop. If a person does not have symptoms, follow appropriate LCSC guidance for home quarantine.
- SLS will ask Dr. Eliason how to handle if a staff or student is around someone who is experiencing symptoms or has tested positive.

Transportation (Lawrenceburg School District Considerations)

- Please note transportation on the bus will look similar to pre-COVID-19 except the following:
 - Students will be asked to sit with siblings if possible.
 - Students are strongly recommended to wear masks.
- Students will have assigned seats on the bus.
- Riding a different route should only be requested/approved in emergency situations.
- We will not be planning any in person field trips at this time. SLS will offer virtual field trips when possible.
- Morning Arrival: Students will be released from busses individually to promote social distancing.
- Afternoon Dismissal: Busses will be individually loaded from designated areas to promote social distancing.

Entering and Arrival to School Buildings

- Everyone is strongly recommended to wear masks.
- Students will report to Hartzler Hall and will be assigned a seat so social distancing may be maintained.
- All visitors will be screened at the entrance before admittance is granted. At this time we will not be allowing anyone who isn't a student or staff in the building unless educationally necessary.
- We ask that if parents have anything to send in to school that they send it in with their children. If this is not possible, a dropbox will be provided outside the school's main entrance.
- Doors will open at 7:15 a.m.

Food Service (Lunch and Snacks)

- Students may bring their own water bottle (Please put the student's name on the water bottle). If reusable, they will need to wash it nightly.
- Individual allergy considerations will be made on a case-by-case basis.
- Cafeteria workers will wear protective masks while preparing and serving lunch.
- We are planning on serving lunch in Hartzler Hall but times are still being determined.
- 4 students will be assigned to a table (every other seat).
- Students will be in line with their class.
- Depending on class sizes, more than one grade may be able to eat at the same time.
- Lunches will be served in to-go style boxes similar to the fish fry to-go containers.
- Milk will be handed out in the lunch line. No student should open the milk cooler
- As of right now no volunteers will be scheduled for lunch or recess duty, we are trying to limit the number of people coming into the building.
- Water will be available, it will be pre-poured by staff, No student will be able to fill or refill cups.
- For those using milk during snack break, an adult must get the milk from the cooler and hand out the straws. We are trying to limit what each student will touch.
- Staff will come to each table with a trash can to throw away all garbage. Once a student is sitting down they will not be allowed to get up until lunch is finished and they are excused to return to the classroom or playground.
- Tables and chairs will be wiped down before the next group of students will be permitted into Hartzler Hall.

Transitioning

- Students will follow their teacher and always be on the right side of the hallway to promote social distancing in the halls. Students will also practice social distancing in their own lines.
- Students will be taught best practices on how to clean their desks and will be instructed to do so before leaving the class. Students will have the opportunity to clean when they arrive at the next class.
- Students will be given time and encouraged to wash/sanitize their hands as designated by their teacher.

- A restroom schedule will be followed by all grades to negate multiple classes using the restrooms at the same time.
- Students will be encouraged to limit locker usage as much as possible.

Supporting Teaching and Learning

- Teachers will administer formative assessments (STAR Testing in Reading and Math) near the beginning of the school year to establish an academic baseline.
- Teachers will address missed/low skills as the need arises in the current year instruction.
- We will still offer Remediation Help for students recommended by their teacher.
- Any shared classroom materials or supplies will be sanitized between uses. Teachers will need to limit shared supplies and materials as much as possible.
- Classrooms will be adjusted to allow as much space as possible between students with assigned seats.
- We will limit group work whenever possible.
- Guest speakers will be limited to virtual only for classrooms. If a speaker is mandatory and has to be in person, we will consider the speaking arrangement and social distancing.

Library Procedures

- The doors to the library will be locked at all times when the librarian is not present.
- We will limit the number of students who may enter the library when the librarian is present to 4 at a time.
- Hand sanitizer is to be used coming in and going out by all.
- A plexiglass screen will need to be installed at the library desk.
- Six-foot distancing markings will be placed on the flooring.
- There will be three different Rubbermaid totes with lids when the children return their books. They will personally need to place them in the appropriate tub. Books will be sanitized and quarantined for 72 hours before returning them to the shelves.
- If a child needs to use a computer in the library, the computer will be sanitized upon them leaving.
- There will be **No** reading groups this year. If the teachers want the librarian to read to the students, she will go to their classroom.
- Sanitizing will be done throughout the day on tables, desks, etc.

Large Group Gatherings

- We will avoid large group gatherings whenever possible. If needed, we will host them in the largest space available using social distancing.

Specials

- Students will attend special classes.
- Students will wash hands or use hand sanitizer prior to entering the special classroom.
- Students will be taught best practices on how to clean their desk and will be instructed to do so before leaving the class. Students will have the opportunity to clean when they arrive at the next class.
- When students share universal supplies or equipment they will be sanitized prior to use.
- Special Teachers will adhere to the guidelines above for teaching and learning.

Playground

- Equipment will be sanitized daily
- Classroom equipment will be encouraged to be used only by the homeroom students and sanitized daily.
- Playground supervision will encourage social distancing during outdoor play.

Fragile Populations

- We will work with families and health care providers to address any specific medical concerns.
- We will create individual health plans as needed.