

St. Lawrence School Commission
Meeting Minutes
November 6, 2007

Members Present: Dave McNally, Thom Blondell, Tony Bagshaw, Connie Leyendecker, Julie Mattlin, Colleen Pope, Bob Morgan, Karen Packard, Tracy Boone

Ex-Officio Members Present: Dena Steiner, Sister Mary Cecile

Ex-Officio Members Absent: Fr. Joe

PTO Representative: Kathy Mapes

I. Bob Morgan led the Commission in an opening prayer

II. The meeting was called to order at 6:42 pm in the lower level of St. Lawrence Church

III. Financial Update:

Julie Mattlin reported that finances are tracking “ok” based on tuition, taking into account the new teacher and assuming the success of upcoming fundraisers (Bowling Night, Magazine Sale, and the spring event which is in the planning process). Negatives on the financial report reflect the parish subsidy not yet being applied. Julie stated that she does not know what the *DC Grant/Music Teacher* is for. Julie is to find out from Cindy Macke.

Dena said she had received 80% of the amount requested for textbooks from the Lawrenceburg School District Grant.

Karen Packard discussed a new game being offered at bingo and relayed a suggestion from Beth Murphy that the funds raised from this game be put into a separate account. The ‘Shamrock’ money will be placed in the capital fund so that, if necessary, the funds can easily be moved to offset other expenses. Thom Blondell made a motion to approve this decision and Bob Morgan seconded. The Commission voted unanimously for approval.

IV. School Report:

Dena reported that she hired Gene Tibbets as the maintenance man on November 5. The maintenance salary on the financial report was also questioned because Dena said she has not had a maintenance man since August. This will also be looked into by Julie.

Dena is now able to monitor what websites the school computers are logging onto. She is given instant feedback as to which computer is in use and what site the user is on. She is in the process of blocking access to sites deemed unacceptable.

V. Big Picture

Tony distributed the bullet point rankings to the members. Tony asked Bob to compile the data from the past few meetings into a concise reference document. On the topic of a safe environment, Karen brought up the VIRTUS training for volunteers in the

school. Dena said everyone who volunteers in the classroom must have the training. For lunchroom and library volunteers it is not mandatory. Karen offered a suggestion that a list of all volunteers who have taken the training be posted on each door to notify all parents of who has taken the training. She stated that this is being done at other schools.

The issue which drew the highest ranking is “long-range planning”.

The lack of classroom space is a critical issue for the 2008-2009 school year. Discussion followed about how best to deal with this. Dena was asked to come up with several scenarios and bring them to the next meeting.

The group was broken down into three small groups, each of which will have a specific topic to study and bring to the table.

Julie
Dave
Tracy

Connie
Karen
Colleen

Thom
Bob
Tony

VI. Bob Morgan led the commission in closing prayer.

The meeting was adjourned at 7:40 pm

VII. Next meeting is Tuesday December 4, 2007

Respectfully submitted,

Colleen Pope
November 9, 2007