

St. Lawrence School Commission Meeting Minutes May 1, 2007

Members Present: Bob Morgan, Tracy Boone, Thom Blondell, Julie Mattlin, Dave McNally, Colleen Pope, Karen Packard

Ex-Officio Members Present: Fr. Joe Feltz, Dena Steiner

Ex-Officio Members Absent: Sr. Mary Cecile, O.S.B.

I. Meeting called to order at 6:47 p.m. in the lower level of St. Lawrence Church

II. Fr. Joe led the Commission in an opening prayer.

III. Old Business -

a. Survey Discussion: Tabled until the June meeting. Additional copies distributed to Kindergarten families due to not enough in initial distribution. Completed surveys are still being returned. Final report to be compiled by Thom Blondell, Tony Bagshaw, and Colleen Pope for presentation to Commission at June meeting.

b. Fundraising Update: Julie Mattlin reported that the PTO Golf Outing has been postponed until next year. This fundraiser was budgeted to raise \$5,000.00 for fiscal year 2006-2007. The PTO is budgeted for \$20,000.00 and currently stands at \$28,000.00. PTO will be paying for the Honors Banquet which will be held May 15 2007. A discrepancy with the PTO money might be a very large SCRIP order according to Karen Packard. Bingo is tracking accordingly. Julie stated the Panther Players production of *Annie, Jr.* will make a profit around \$8,500.00. The walk-up ticket sales were not as anticipated. Tracy Boone stated that the Fish Fry will scale back to five Fridays next year. This is due to a drop in attendance because of Spring Break and Good Friday. The budget should be adjusted accordingly; Dena Steiner is going to discuss changing the school computers' homepage to take advantage of our newest fundraiser, GoodSearch. Dave McNally asked about a storage area for items to be sold on Ebay. Dena stated that there is currently no available space in school to allow for storage.

c. Service Hour Response: Forms are being returned. The VIRTUS training was questioned since the form states that substitutes for parents are acceptable. Dena stated that the training is now required only for volunteers who have direct contact with the students, i.e. substitute teachers, classroom parents, coaches, etc. Cafeteria, playground, and library volunteers need not have taken the training.

IV. New Business

a. School Report - Dena Steiner (will be attached when I receive it from Dena)

Notes: Enrollment for 2007/2008 is 270 students, 39 of whom are Kindergarteners. Teacher contracts (which come from the Archdioceses) have been tendered and should be returned by the last day of school. A part-time gym teacher needs to be hired. Mr. Koelling will return to science and social studies. Junior Honor Society induction is May 2. Nineteen 7th and 8th graders are new inductees. A lunch follows which is paid for out of the Activities Fund. Thirty-two students received their First Holy Communion on April 22.

b. Finance/Budget Julie Mattlin

see above: Fundraising Update

Julie and Cindy Macke are to attend a conference in Indianapolis May 3.

c. Parish Council - Fr. Joe for Sister Mary Cecile

The Legacy Campaign will be presented to the parish in June. The Knights of Columbus will be celebrating their 100th anniversary. The Archbishop will be here celebrating 5:30 Mass on Saturday May 19. He will also be dedicating the memorial to unborn children. The rummage sale is May 31 - June 2. Vacation Bible School will be July 16 - July 20 6:00 - 9:00 pm. St. Lawrence festival is July 6 - July 8.

d. School Commission Elections:

Connie Leyendecker was elected to the Commission. She will serve 2007 - 2010. Officers for the next year: Tony Bagshaw, President; Bob Morgan, Vice-President; Colleen Pope will continue as Secretary. In memory of Nancy Carrier, the Commission will send a memorial to St. Lawrence School.

e. Non-Agenda Item

Tracy Boone gave the Commission copies of the letter of resignation of Anita Steinmetz (Junior High Science and Remedial Studies) along with attachments relevant to her resignation. Discussion followed about the events detailed in her letter. Dena was asked about the status of Russ Steinmetz as Athletic Director. She stated she did not know. Dave McNally reported that Russ had also stepped down.

V. Next Meeting: Tuesday June 5th at 6:30 pm

VI. Closing Prayer: Fr. Joe Feltz led the Commission in a closing prayer.

Respectfully submitted,

Colleen Pope, Secretary

sent via e-mail for member approval Friday May 4, 2007