

## **Saint Lawrence School Commission Minutes January 9, 2007**

### **Members Present**

Thom Blondell, Karen Packard, Tracy Boone, Colleen Pope, Nancy Carrier, Dave McNally, Julie Mattlin, Bob Morgan

### **Members Absent**

Tony Bagshaw

### **Ex-Oficio Members Present**

Dena Steiner, Fr. Joe Feltz, Sister Mary Cecile

### **Guests**

Sharon Goffena, Suzan Lehn

I Call To Order: Tracy Boone, President, called the meeting to order at 6:30 pm in the lower level of St. Lawrence church.

II Tracy Boone led the commission in an opening prayer.

### III New Business

Sharon Goffena and Suzan Lehn presented the commission with an update of the upcoming Mardi Gras. They provided a copy of the sponsor letter and a list of sponsors and donors, silent auction donations, and table pledges. A website is currently being built by Sharon Goffena and Colleen Rudisell for the silent auction. Raffle tickets which went home in early December are slow to return. Raffle ticket sale to date: \$2,520 of which \$2,500. is disbursed to winners. Tracy Boone questioned the content of initial Mardi Gras letter sent to parents which referenced use of funds raised. Dena Steiner and Sharon Goffena stated the items are what is hoped to be purchased if event exceeds budgeted revenue. Future letters to parents are to be more carefully worded. Still being pursued by the Mardi Gras committee are radio and local TV spots for advertising, a presentation to Argosy Casino, calls to table sponsors from previous Mardi Gras, and King and Queen candidates. Sharon Goffena was asked to attend February meeting for another update and to provide Tracy Boone with weekly e-mail updates. Tracy's e-mail was given to Sharon Goffena. She was thanked by the commission for all of her efforts.

Father Joe left the meeting after this presentation to attend Parish Council meeting.

### IV Old Business:

- a. Web Update: Bob Morgan stated there is nothing new to report at this time.
- b. Survey Update: Discussion tabled until February due to absence of Tony Bagshaw.

c. Service Hours: The idea of parents recording their service hours to St. Lawrence school would be implemented in August 2007. Discussion will be held at February meeting about the level of support. Dena will check with other schools about this type of program.

d. Parish Council: Sister Mary Cecile reported that the parent Reconciliation meeting went very well and was pleased with the attendance. She excused herself to attend the Parish Council meeting.

e. School Report: Attached.

Miscellaneous notes on school report:

Builders Club will hold a mini-festival during Catholic Schools week. The proceeds from this event will go into the tuition assistance account.

A Blue Ribbon mural contest will be held soon. The mural will be on the wall in the office entrance where the coat rack used to be.

The ramp between the gym and new wing was not repaired over Christmas break as had been scheduled. A new date is to be set up.

Maintenance had to be done on the school boiler.

Dave McNally provided an update on the first floor bathroom. It is possible a vent was inadvertently covered during repair to the roof. Dave and Ron Younger will examine further.

Tracy reported that no materials (tables, etc.) are available from other schools. Pete Squibb has volunteered to repair the tables as needed.

Dave McNally, concerned for staff safety while the building is open for bingo, etc., proposed a new door by the library which would lock from the inside. Dena stated any improvements must be approved by the fire marshal.

Dena reported that thirty people attended VIRTUS training. There is not another session scheduled. She will provide the tapes as requested.

Bingo: Karen Packard stated that the attendance of parent workers had improved. There is still a need for operators. Pat Stanton will not be available after May 2007.

Tracy Boone proposed another financial meeting conducted by Fr. Joe and Julie Mattlin.

f. Financial Report: Julie Mattlin reported the maintenance increase is due to the boiler repair. The Dearborn Country Grant money should appear on the December report. There is a question regarding the Technology Plan/Vogelsang expense.

g. Fundraising Update: Julie Mattlin reported that a letter regarding the school play will be sent home this week. The Grandparent's letter will be forthcoming. She stated that a capital funds account already exists.

Miscellaneous: Tracy Boone stated that Fish Fry expenses can come out of the cafeteria funds. The first Fish Fry is Friday February 23.

V. Closing Prayer: Tracy Boone led the commission in a closing prayer. The next meeting is Tuesday February 6 at 6:30 pm. Meeting adjourned at 7:55 pm.

Respectfully submitted,

Colleen Pope

Secretary

sent electronically for member approval

